



RECONCILIATION OF SHARE CAPITAL AUDIT

1. For Quarter Ended : 31st December 2015
2. ISIN : INE 061D01018
3. Face Value : Rs 10/- per Share
4. Name of the Company : P K LEASING & FINANCE LIMITED
5. Registered Office Address : P-36 India Exchange Place  
Kolkata-700001
6. Correspondence Address : P-36 India Exchange Place  
Kolkata-700001
7. Telephone & Fax Nos. : 033 2225-3123
8. Email Address : [anilpklf@yahoo.co.in](mailto:anilpklf@yahoo.co.in)
9. Names of the Stock Exchanges where the company's securities are listed : 1. The Calcutta Stock Exchange Ltd  
2. Metropolitan Stock Exchange of India Ltd

	Number of shares	% of Total Issued Cap.
10. Issued Capital	3110400	100
11. Listed Capital (Kolkata)	3110400	
12. Held in dematerialised form in CDSL	461650	14.84
13. Held in dematerialised form in NSDL	2537150	81.57
14. Physical	111600	3.59
15. Total No. of Shares (12+13+14)	3110400	
16. Reasons for difference if any, between (10&11)	NIL	
(10&15)	NIL	
(11&15)	NIL	





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17. Certifying the details of changes in Share Capital during the quarter under consideration as per table below :

Particulars	No.of shares	Applied/Not Applied for listing	Listed on Stock (Specify Names)		whether intimated to CDSL	whether intimated to NSDL	In-prin. Appr.pend ing for SE (Specify Names)
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL

18. Register of Members is updated (Yes / No )  
If not, updated upto which date

Yes

19. Reference of previous quarter with regards to excess dematerialised shares,if any

N.A

20. Has the company resolved the matter mentioned in point no.19 above in the current quarter ? If not, reason why ?

N.A

21. Mentioned the total no.of requests, if any, confirmed after 21 days and the total no.of requests pending beyond 21 days with the reasons for delay :

Total No.of demat	No.of requests	No.of Shares	Reasons for delay		
Confirmed after 21 Days	NIL	NIL	NIL	NIL	NIL
Pending for more than 21 days	NIL	NIL	NIL	NIL	NIL

22. Name, Telephone & Fax No. of the Compliance Officer of the Company

: Mr Anil Kumar Agarwal  
033 2225-3123 (P)  
.919831025499 (M)

23. Name, Address, Tel. & Fax No., .  
Regn. no. of the certifying CS

: Seema Manglunia  
23A, Tirupati Market,2nd Floor  
T R P Road, Fancy Bazar, Guwahati-781001  
.919864400947 (M)  
C. P. No: 10520

24. Appointment of common agency for share registry work

: M/s Niche Technologies Private Limited  
71 B. R.B Basu Road, 5th Floor  
Kolkata-700001

25. Any other detail that the auditor may like to provide. (e.g. BIFR company, delisting from Stock Exchange, Company Changed its name etc.)

No



Place: Guwahati  
Date: 22.01.2016

(SEEMA MANGLUNIA)  
PRACTICING COMPANY SECRETARY  
C.P NO. 10520