



# **P. K. LEASING & FINANCE LTD.**

P-36, INDIA EXCHANGE PLACE, 4TH FLOOR, KOLKATA-700 001

☎ 2225-3123/4298, Fax : 2225-3598/3741  
Email: [anilpklf@yahoo.co.in](mailto:anilpklf@yahoo.co.in)

**CIN: L65910WB1992PLC055895**

Date: 14-10-2016

1. The Listing Department  
Metropolitan Stock Exchange of India Ltd  
4<sup>th</sup> Floor, Vibavor Towers  
Plot No. C-62, opp. Trident Hotel  
Bandra Kurla Complex, Bandra East  
Mumbai-400098  
**Symbol: PKLEASING**
2. The Secretary  
The Calcutta Stock Exchange Ltd  
7, Lyons Range  
Kolkata-700 001  
**Scrip Code No. 10026186**

**Sub: DP Reg. 55A - Reconciliation of Share Capital Secretarial Audit Report for quarter ended 30<sup>th</sup> Sep 2016 under Regulation 55A of Depositories and Participants Regulations, 2015**

Dear Sir,

Pursuant to Regulation 55A of the SEBI (Depositories and Participants) Regulations, 2015 we are sending herewith a Certificate of Reconciliation of Share Capital Audit Report obtained from a Practicing Company Secretary for the **quarter ended 30<sup>th</sup> Sep 2016.**

Kindly acknowledge receipt of the same.

Thanking you,

Yours faithfully,  
For P. K. LEASING & FINANCE LTD

ANIL AGARWAL  
(MANAGING DIRECTOR)  
DIN: 00315722

Encl: As above



**RECONCILIATION OF SHARE CAPITAL AUDIT**

1. For Quarter Ended : 30th September 2016
2. ISIN : INE 061D01018
3. Face Value : Rs 10/- per Share
4. Name of the Company : P K LEASING & FINANCE LIMITED
5. Registered Office Address : P-36 India Exchange Place  
Kolkata-700001
6. Correspondence Address : P-36 India Exchange Place  
Kolkata-700001
7. Telephone & Fax Nos. : 033 2225-3123
8. Email Address : [anilpklf@yahoo.co.in](mailto:anilpklf@yahoo.co.in)
9. Names of the Stock Exchanges where the company's securities are listed :1. The Calcutta Stock Exchange Ltd  
:2. Metropolitan Stock Exchange of India Ltd

|   | Number of shares | % of Total Issued |
|---|------------------|-------------------|
|   |                  | Cap.              |
| 10. Issued Capital                      | 3110400          | 100               |
| 11. Listed Capital (Kolkata)            | 3110400          |                   |
| 12. Held in dematerialised form in CDSL | 446250           | 14.35             |
| 13. Held in dematerialised form in NSDL | 2603850          | 83.71             |
| 14. Physical                            | 60300            | 1.94              |
| 15. Total No.of Shares (12+13+14)       | 3110400          |                   |

16. Reasons for difference if any, between
- (10&11) NIL
- (10&15) NIL
- (11&15) NIL



17. Certifying the details of changes in Share Capital during the quarter under consideration as per table below :

| Particulars | No.of shares | Applied/Not Applied for listing | Listed on Stock (Specify Names) |     | whether intimated to CDSL | whether intimated to NSDL | In-prin. Appr.pending for SE (Specify Names) |
|-------------|--------------|---------------------------------|---------------------------------|-----|---------------------------|---------------------------|--|
| NIL         | NIL          | NIL                             | NIL                             | NIL | NIL                       | NIL                       | NIL  |

18. Register of Members is updated (Yes / No )  
If not, updated upto which date

Yes

19. Reference of previous quarter with regards to excess dematerialised shares,if any

N.A

20. Has the company resolved the matter mentioned in point no.19 above in the current quarter ? If not, reason why ?

N.A

21. Mentioned the total no.of requests, if any, confirmed after 21 days and the total no.of requests pending beyond 21 days with the reasons for delay :

| Total No.of demat             | No.of requests | No.of Shares | Reasons for delay |     |     |
|-------------------------------|----------------|--------------|-------------------|-----|-----|
| Confirmed after 21 Days       | NIL            | NIL          | NIL               | NIL | NIL |
| Pending for more than 21 days | NIL            | NIL          | NIL               | NIL | NIL |

22. Name, Telephone & Fax No. of the Compliance Officer of the Company

: Mr Anil Kumar Agarwal  
033 2225-3123 (P)  
.919831025499 (M)

23. Name, Address, Tel. & Fax No., .  
Regn. no. of the certifying CS

: Seema Manglunia  
23A, Tirupati Market,2nd Floor  
T R P Road, Fancy Bazar, Guwahati-781001  
.919864400947 (M)  
C. P. No: 10520

24. Appointment of common agency for share registry work

: M/s Niche Technologies Private Limited  
71 B. R.B Basu Road, 5th Floor  
Kolkata-700001

25. Any other detail that the auditor may like to provide. (e.g. BIFR company, delisting from Stock Exchange, Company Changed its name etc.)

No



Place: Guwahati  
Date: 05.10.2016

(SEEMA MANGLUNIA)  
PRACTICING COMPANY SECRETARY  
C.P NO. 10520