



P. K. Leasing & Finance Ltd.

P-36, India Exchange Place, 4th Floor
Kolkata-700 001 • Phone : +91 33 2225 3123
E-mail : anilpklf@yahoo.co.in • anilpklf@gmail.com
Web. : www.pkleasing.in

CIN : L65910WB1992PLC055895

Date: 24-08-2017

1. The Listing Department
Metropolitan Stock Exchange of India Ltd
4th Floor, Vibavor Towers
Plot No. C-62, opp. Trident Hotel
Bandra Kurla Complex, Bandra East
Mumbai-400098
Symbol: PKLEASING
2. The Secretary
The Calcutta Stock Exchange Ltd
7, Lyons Range
Kolkata-700 001
Scrip Code No. 10026186

Ref: Regulation 42 of SEBI (LODR) Regulations 2015

Sub: Notice for Book Closure of Register of Members and Share Transfer Books, e-voting cut-off date and Announcing of AGM date for financial year ended March 31, 2017 (2016-2017)

Dear Sir,

With Reference to the above mentioned subject and in terms of Regulation 42 of SEBI (LODR) Regulations 2015, we wish to inform you that:-

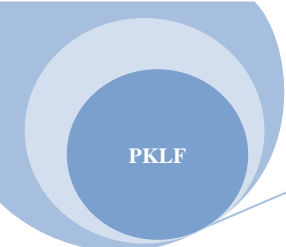
- (1) Annual General Meeting of the Company Schedule to be held on Monday 18th September, 2017 at 11 AM
- (2) Fixation date of Book Closure i.e. Tuesday 12th September 2017 to Monday 18th September 2017 (Both Days inclusive).
- (3) Fixation of Cut-off date i.e. Monday 11th September, 2017 for the purpose of members eligible for e-voting.
- (4) Fixation of e-voting period i.e. Friday 15th September 2017 to Sunday 17th September 2017 for the purpose of vote on Business to be transacted at Annual General Meeting.

Thanking you,

Yours faithfully
For P. K. LEASING & FINANCE LTD

ANIL KUMAR AGARWAL
(MANAGING DIRECTOR)
DIN: 00315722

Encl: AGM Notice/Attendance Slip/Proxy Form



P K LEASING & FINANCE LIMITED

PKLF

P.K LEASING & FINANCE LIMITED
Regd. Off.: P-36, India Exchange place, Kolkata – 700001
Tel. No.: 033-2225 3123
E-mail: anilpklf@gmail.com, website: www.pkleasing.in
CIN: L65910WB1992PLC055895

(ANNEXURE TO THE NOTICE FOR THE 25th ANNUAL GENERAL MEETING OF THE COMPANY TO BE HELD ON MONDAY, 18th September 2017)

Name & Registered Address
of Sole/First named Member :

Joint Holders Name (If any) :

Folio No. / DP ID & Client ID :

No. of Equity Shares Held :

Dear Shareholder,

Subject: Process and manner for availing E-voting facility*

Pursuant to Provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements), Regulations, 2015, the Company is pleased to provide E-voting facility to the members to cast their votes electronically on all resolutions proposed to be considered at the Annual General Meeting (AGM) to be held on Monday the 18th Day of September 2017 at 11.00 A.M at P-36 India Exchange Place Kolkata-700001 and at any adjournment thereof.

The Company has engaged the services of Central Depository Services (India) Limited (CDSL) to provide the e-voting facility. The e-voting facility is available at the link <https://www.evotingindia.com>.

The Electronic Voting Particulars are set out below:

EVSN (Electronic Voting Sequence Number)	User ID	PAN / Sequence No.
170818044		

The E-voting facility will be available during the following voting period:

Remote e-Voting Start On	Remote e-Voting End On
Friday, 15 th September, 2017 at 9:00 A.M. (IST)	Sunday, 17 th September, 2017 at 5:00 P.M. (IST)

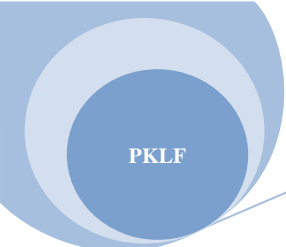
Please read the instructions mentioned in the Notes of the AGM notice before exercising your vote.

By Order of the Board
For P K Leasing & Finance Limited

(Managing Director)
(DIN: 00315722)

Place: Kolkata
Date: 24.08.2017

Encl: AGM Notice/Attendance Slip/Proxy Form/ Annual Report



PKLF

P K LEASING & FINANCE LIMITED

P.K LEASING & FINANCE LIMITED
Regd. Off.: P-36, India Exchange place, Kolkata – 700001
Tel. No.: 033-2225 3123
E-mail: anilpklf@gmail.com, website: www.pkleasing.in
CIN: L65910WB1992PLC055895

NOTICE OF 25TH ANNUAL GENERAL MEETING

NOTICE is hereby given that **25th Annual General Meeting** of the share Holders of P. K. Leasing & Finance Ltd will be held at the registered office of the Company at P-36, India Exchange Place, 4th Floor, Kolkata-700 001 on Monday 18th September 2017 from 11 A.M to transact the following business:-

ORDINARY BUSINESS

Item No. 1-Adoption of financial Statements for the financial year ended 31st March 2017:

To receive, consider and adopt the Audited Financial Statements (Balance Sheet, Statement of Profit & Loss, Cash Flow Statements and other financial Reports) of the company for the financial year ended March 31, 2017 and the report of the Board of Directors (“the Board”) and Auditors thereon.

Item No. 2-Retirement by Rotation of Director:

To appoint a Director in the place of Mrs.Ruchi Agarwal (DIN-06942318) who retires by rotation and being eligible offers herself for re-appointment.

Item No. 3- Appointment of statutory Auditor:

Explanation: The Companies Act, 2013 (“the Act”) was notified effective from 1st April, 2014. Section 139 of the Act lays down the criteria for appointment and mandatory rotation of statutory auditors. Pursuant to section 139 of the Act and the Rules made there under, it is mandatory to rotate the statutory auditors on completion of two terms of five consecutive years. The Rules also lay down the transitional period that can be served by the existing auditors depending on the number of consecutive years for which an audit firm has been functioning as auditor in the same company. The incumbent auditors, M/s Indrajit Chattopadhyay, Chartered Accountants has served the company for over 10 years before the Act was notified and will be completing the maximum number of transitional period (three years) at the ensuing 25th Annual General Meeting.

The Audit Committee of the Company has recommended the appointment of M/S Deepa Tekriwal & Associates Chartered Accountants (FRN: 328437E) as the statutory auditors of the company. It will hold the office for a period of five consecutive years from the conclusion of the 25th Annual General meeting till the conclusion of the 30th Annual General Meeting to be held in the year 2022.

Therefore, the shareholders are requested to consider and if thought fit to pass the following resolution as an **Ordinary Resolution:**

“**RESOLVED THAT**, pursuant to the provisions of Section 139 to 142 and all other applicable provisions of the Companies Act, 2013 (the “Act”) read with the rules framed there under, as amended from time to time, pursuant to the proposals of the audit committee of the Board and recommendation of the Board, M/S Deepa Tekriwal & Associates, Chartered Accountants (FRN: 328437E) be and is hereby appointed as a Statutory Auditors of the Company, to hold the office for the period of five consecutive years commencing from the financial year 2017-2018 (subject to ratification at every AGM), on such remuneration as may be determined by the audit committee in consultation with the auditors, and as may be agreed upon between the auditors and the Board of Directors of the Company.”

Registered office:-

P-36 India Exchange Place

Kolkata-700 001

Dated: 24.08.2017

By order of the Board

**Anil Kumar Agarwal
(Managing Director)**

NOTES:

1. **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE AGM IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE IN THE MEETING, INSTEAD OF HIMSELF/ HERSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY.**
2. A PERSON CAN ACT AS PROXY ON BEHALF OF MEMBERS UPTO AND NOT EXCEEDING FIFTY AND HOLDING IN THE AGGREGATE NOT MORE THAN TEN PERCENT OF THE TOTAL SHARE CAPITAL OF THE COMPANY. FURTHER, A MEMBER HOLDING MORE THAN TEN PERCENT OF THE TOTAL SHARE CAPITAL OF THE COMPANY CARRYING VOTING RIGHTS MAY APPOINT A SINGLE PERSON AS PROXY AND SUCH PERSON SHALL NOT ACT AS PROXY FOR ANY OTHER PERSON OR MEMBER. THE INSTRUMENT APPOINTING PROXY MUST BE DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY NOT LESS THAN 48 HOURS BEFORE THE COMMENCEMENT OF ANNUAL GENERAL MEETING.
3. The instrument appointing the proxy, duly completed, must be deposited at the company's registered office not less than 48 hours before the commencement of the meeting. A proxy for the AGM is enclosed.
4. A person can act as proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percentage of the total share capital of the company carrying voting rights. A member holding more than ten percentage of the total share capital of the company carrying voting right may appoint a single person as proxy and such person shall not act as proxy for any other person or shareholders
5. Members/ Proxies should bring the Attendance Slip duly filled, enclosed herewith to attend the meeting.
6. Corporate Members intending to send their authorized representatives to attend the meeting are requested to send a certified copy of the Board Resolution to the Company, authorizing their representatives to attend and vote on their behalf at the Annual General Meeting.
7. A statement giving the relevant details of the Directors seeking re-appointment under Item Nos. 2 forms the part of this Notice. The Directors have furnished the requisite consents/declarations for their appointment.
8. The Register of Directors' and Key Managerial Personnel and their shareholding, maintained under section 170 of the Companies Act 2013, will be available for inspection by the members at the AGM.
9. The Register of the Contracts or Arrangement in which the directors are interested, maintained under section 189 of the Companies Act 2013, will be available for inspection by the members at the AGM.
10. The Register of Members and share Transfer Books of the Company shall remain close from Tuesday 12th September 2017 to Monday 18th September 2017 (both days inclusive) for the year ended 31 March, 2017 and the AGM.
11. Members whose shareholding is in the electronic mode are requested to direct change of necessary details to their respective Depository Participant(s).
12. . Members holding shares in the physical form are requested to address all correspondences to the Registrar and Share Transfer Agent, Niche Technologies Pvt. Ltd., D-511, Bagree Market, 5th Floor, 71 B.R.B. Basu Road, Kolkata – 700-001.
13. The company is concerned about the environment and utilizes natural resources in a sustainable way. We therefore request you to register your E-Mail ID with your Depository Participant(s) to enable us to send Annual Report and other correspondences via e – mail and hard copies will only be sent to the members who are not available on the e- mail. Members can also refer their folio number / Client ID and send their contact
Information along with the e- mail ID to the company at: anilpkf@gmail.Com
14. Members may also note that the notice of the 25th Annual General Meeting and the Annual Report for 2017 will also be available on the Company's website www.pkleasing.in for their download. Members are also entitled to receive the physical copies of aforesaid documents upon making a request for the same, free of cost. For any communication, the shareholders may also send request to the e-mail ID: anilpkf@gmail.Com

15. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in the securities market. Members holding shares in electronic form are, therefore, requested to submit their PAN to their Depository Participant(s). Members holding shares in physical form shall submit their PAN details to the company or the Registrar and Share Transfer Agents of the Company.
16. Additional information, pursuant to Regulation 36 of SEBI (LODR) Regulations, 2015, in respect of the directors seeking appointment/re-appointment at the AGM of aforesaid notice, is furnished as Annexure to the Notice. The directors have furnished consent/declaration for their appointment/re-appointment as required under the Companies Act, 2013 and the Rules there under.
17. Members are requested to bring their copies of the Reports and Accounts to the meeting. Members seeking any information or clarification on the Accounts are requested to send, in writing, queries to the company, at least one week before the date of the meeting, Replies will be provided, in respect of such written queries, only at the meeting.
18. In case of joint holders attending the meeting, only such joint holder who is higher in the order of names will be entitled to vote.
19. At present the Company's equity shares are listed on the stock exchanges at Kolkata (The Calcutta Stock Exchange Association Ltd) and Mumbai (Metropolitan Stock Exchange of India Ltd), Listing fees for the financial year 2016-2017 have been paid to all the aforesaid Stock Exchanges. Members are informed that the scripts of the Company have been activated both in CDSL & NSDL and may be dematerialized under the ISIN-INE061D01018. The custodian fees for the financial year 2016-2017 have been paid to all the aforesaid Depositories.
20. All documents referred to in accompanying Notice are open for inspection at the registered office of the company on all working days between 11.00 AM to 1.00 PM up to the date of Annual General Meeting.
21. The Ministry of Corporate Affairs (MCA) has taken a "Green Initiative in the Corporate Governance" by allowing paperless compliances by the companies and has issued circulars stating that service of notice/documents including Annual Report can be sent by e-mail to its members. To support this green initiative of the Government in full measure, members are requested to register their e-mail addresses in respect of electronic holding with the Depository through their concerned Depository Participants. Members who hold shares in physical form are requested to send their e-mail address to our companies email ID : anilpkf@gmail.com
22. Institutional Members / Bodies Corporate (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution / Authority letter etc. together with attested specimen signature of the duly authorized signatory (ies) who are authorized to vote through e-mail at mseema8@gmail.com (Scrutinizer E-mail ID) with a copy marked to helpdesk.evoting@cdslindia.com on or before Sunday, 17th September 2017, up to 5:00 pm without which the vote shall not be treated as valid.
23. The voting rights of shareholders shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date of Monday, 11th September, 2017. A person who is not a member as on Cut Off date should treat this notice for information purpose only.
24. The notice of Annual General Meeting will be sent to the members, whose names appear in the register of members / beneficial owner's position list provided by depositories as at closing hours of business, on Friday, 11th August, 2017.
25. The shareholders shall have one vote per equity share held by them as on the cut-off date of Monday, 11th September, 2017. The facility of e-voting would be provided once for every folio / client id, irrespective of the number of joint holders.
26. Since the Company is required to provide members the facility to cast their vote by electronic means, shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of Monday 11th September, 2017, and not casting their vote electronically, may only cast their vote at the Annual General Meeting.
27. Notice of the AGM along with attendance slip, proxy form along with the process, instructions and the manner of conducting e-voting is being sent electronically to all the members whose e-mail IDs are registered with the Company / Depository Participant(s). For members who request for a hard copy and for those who have not registered their email address, physical copies of the same are being sent through the permitted mode.

28. Investors, who became members of the Company subsequent to the dispatch of the Notice / Email and hold the shares as on the cut-off date i.e. Monday 11th September, 2017 are requested to send the written / email communication to the Company at anilpklf@gmail.com by mentioning their Folio No. / DP ID and Client ID to obtain the Login-ID and Password for e-voting.
29. Ms. Seema Manglunia Practicing Company Secretary (Membership No 10520) has been appointed as the Scrutinizer to scrutinize the remote e-voting process and voting at the AGM in a fair and transparent manner. The Scrutinizer shall after the conclusion of voting at the general meeting, will first count the votes cast at the meeting and thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the company and shall make, not later than 48 hours of the conclusion of the AGM, a consolidated Scrutinizer's Report of the total votes cast in favour or against, if any, to the Chairman of the Company or a person authorized by him in writing, which shall countersign the same and declare the result of the voting forthwith.
30. The Results declared along with the Scrutinizer's Report shall be placed on the Company's website www.pkleasing.in and on the website of CDSL viz www.cdslindia.com. The same will be communicated to the stock exchanges viz. Metropolitan Stock Exchange of India Limited and The Calcutta Stock Exchange Association Limited, where the shares of the company are listed.
31. Since e-voting facility (including Ballot Forms) is provided to the Members pursuant to the provisions of Section 108 of the Companies Act, 2013, read with Companies (Management and Administration) Rules, 2014, voting by show of hands are not allowed.
32. The Chairman shall, at the AGM, at the end of discussion on the resolutions on which voting is to held, allow voting with the assistance of scrutinizer, by use of "Ballot Paper" for all those members who are present at the AGM but have not cast their votes by availing the remote e-voting facility.

VOTING THROUGH ELECTRONIC MEANS

I. In compliance with provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of the SEBI (LODR) Regulations, 2015, the Company is pleased to provide members facility to exercise their right to vote on resolutions proposed to be considered at the Annual General Meeting (AGM) by electronic means and the business may be transacted through e-Voting Services. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the AGM ("remote e-voting") will be provided by Central Depository Services (India) Limited (CDSL).

II. The facility for voting through ballot paper shall be made available at the AGM and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting through ballot paper. The members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again.

III. The process and manner for remote e-voting are as under:

(i) The remote e-voting period commences on Friday, 15th September, 2017 (9:00 AM IST) and ends on Sunday, 17th September, 2017 (5:00 PM IST). During this period members' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of Monday 11th September, 2017, may cast their vote by remote e-voting. The remote e-voting module shall be disabled by CDSL for voting thereafter. Once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently.

(ii) The shareholders should log on to the e-voting website www.evotingindia.com during the voting period

(iii) Click on "Shareholders" tab.

(iv) Now Enter your User ID

a. For CDSL: 16 digits beneficiary ID,

b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,

c. Members holding shares in Physical Form should enter Folio Number registered with the Company, excluding the special characters.

- (v) Next enter the Image Verification as displayed and Click on Login.
- (vi) If you are holding shares in Demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used.
- (vii) If you are a first time user follow the steps given below:

For Members holding shares in Demat Form and Physical Form	
PAN	Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) <ul style="list-style-type: none"> Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN Field. In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN Field.
DOB	Enter the Date of Birth as recorded in your demat account with the depository or in the company records for your folio in dd/mm/yyyy format
Bank Account Number (DBD)	Enter the Bank Account Number as recorded in your demat account with the depository or in the company records for your folio. <ul style="list-style-type: none"> Please Enter the DOB or Bank Account Number in order to Login. If both the details are not recorded with the depository or company then please enter the member-id / folio number in the Bank Account Number details field as mentioned in above instruction (iv).

- (viii) After entering these details appropriately, click on “**SUBMIT**” tab.
- (ix) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach ‘Password Creation’ menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (x) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xi) Click on the EVSN for the relevant Company Name i.e.” **P.K. LEASING & FINANCE LTD.**” on which you choose to vote.
- (xii) On the voting page, you will see “**RESOLUTION DESCRIPTION**” and against the same the option “YES/NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiii) Click on the “**RESOLUTIONS FILE LINK**” if you wish to view the entire Resolution details.
- (xiv) After selecting the resolution you have decided to vote on, click on “**SUBMIT**”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
- (xv) Once you “**CONFIRM**” your vote on the resolution, you will not be allowed to modify your vote.
- (xvi) You can also take out print of the voting done by you by clicking on “**Click here to print**” option on the Voting page.
- (xvii) If Demat account holder has forgotten the same password then enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xviii) **Note for Institutional Shareholders & Custodians:**
- Institutional shareholders (i.e. other than Individuals, HUF, and NRI etc.) and Custodians are required to log on to <https://www.evotingindia.com> and register themselves as Corporate.
 - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.

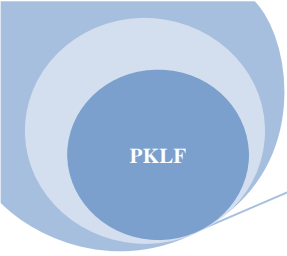
- After receiving the login details they have to create a compliance user which should be created using the admin login and password. The Compliance user would be able to link the account(s) for which they wish to vote on.
- The list of accounts should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
- A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.

(xix) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com under help section or write an email to helpdesk.evoting@cdslindia.com or contact them at 1800 200 5533.

(xx) Shareholders can also cast their vote using CDSL's mobile app m-voting available for android based mobiles. The m-voting app can be downloaded from Google Play Store. iPhone and Windows phone users can download the app from the App Store and the Windows Phone store. Please follow the instructions as prompted by the mobile app while voting on your mobile.

ROUTE MAP





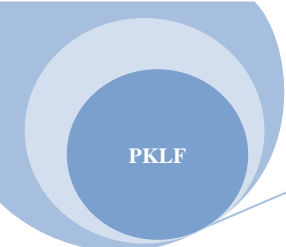
(Annexure to Item No 2 of the Notice)

Brief Profile of the Directors seeking re-appointment in the 25th Annual General Meeting on 18th September, 2017

Name of Director	Mrs.Ruchi Agarwal
Date of Birth	10 th Dec 1976
Date of Appointment	6 th August 2014
Expertise in specific functional area	Business and Corporate Advisory, Indian Taxation, Financial Consultancy etc.
Qualification	B.com
No of Equity shares held in the company	39000
List of committees of the Board of Directors (across all companies)in which Chairmanship/Membership is held	Member in Nomination and Remuneration Committee and Risk Management Committee

Brief resume of Smt. Ruchi Agarwal

Smt Ruchi Agarwal (DIN: 06942318) is a Non-Executive director of the company pursuant to the provisions of section 149 (1) of the companies Act, 2013 and any other applicable provisions of the Companies Act, 2013 and the rules made there under including any statutory modifications or re enactments thereof for the time being in force read with Chapter XI to the companies Act, 2013.



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**PLEASE FILL ATTENDANCE SLIP AND HAND IT OVER AT THE ENTRANCE OF THE MEETING HALL
JOINT SHAREHOLDERS MAY OBTAIN ADDITIONAL SLIP AT THE ENTRANCE OF THE MEETING**

ATTENDANCE SLIP

(25th Annual General Meeting Monday, the 18th September 2017 at 11.00 AM at P-36 India Exchange Place, 4th Floor, Kolkata-700001)

Name of the Shareholder	
Address	
Registered Folio/ DP ID & Client ID	
No of Shares held	
Name of the Proxy / Authorized Representative, if any	

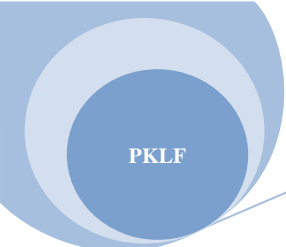
I certify that I am a registered Shareholder / Proxy for the registered Shareholder of the Company. I hereby record my presence at the 25th Annual General Meeting of the Company held on Monday, the 18th September 2017 at 11.00 AM at the Registered Office of the Company at P-36 India Exchange Place, 4th Floor, Kolkata-700001

Signature of Shareholder/ Proxy/ Authorized Representative

Note:

1. The Member/Proxy must bring this Attendance Slip to the Meeting, duly completed and signed, and hand over the same at the venue entrance.
2. Electronic copy of the Annual Report for 2017 and Notice of the Annual General Meeting along with Attendance Slip and Proxy Form is being sent to all the members whose email address is registered with the Company/Depository Participant unless any member has requested for a hard copy of the same. Shareholders receiving electronic copy and attending the Annual General Meeting can print copy of this Attendance Slip.
3. Physical copy of the Annual Report for 2017 and Notice of the Annual General Meeting along with Attendance Slip and Proxy Form is sent in the permitted mode(s) to all members whose email id are not registered with the Company or have requested for a hard copy

(Shareholder attending the meeting in person or by proxy is requested to complete the attendance slip and handover at the entrance of the Meeting Hall)



PKLF

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 CIN: L65910WB1992PLC055895

PROXY FORM MGT-11

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of Companies (Management and Administration) Rules, 2014]

25TH Annual General Meeting, Monday, the 18th September, 2017 at 11.00 A.M.

Name of the Member(s)	
Registered Address	
E-mail ID	
Folio No. / *DP-ID & Client	

**Applicable for Investors holding shares in electronic form.*

I / We, being the member (s) of shares of the above named company, hereby appoint:

1.	Name:	Address:
	E-mail Id:	Signature:

Or falling him

2.	Name:	Address:
	E-mail Id:	Signature:

Or falling him

3.	Name:	Address:
	E-mail Id:	Signature:

as my / our Proxy to attend and vote (on a poll) for me / us and on my / our behalf at the 25TH Annual General Meeting of the Company to be held on Monday, the 18th September 2017 at 11.00 AM at the Registered Office of the Company at P-36 India Exchange Place, 4th Floor, Kolkata-700001 and at any adjournment(s) thereof in respect of such resolutions as is/are indicated below:-

** I/We wish my/our above Proxy to vote in the manner as indicated in the box below:-

Resolution Sr.No.	Resolution(s)	I/we assent to the resolution (FOR)	I/we dissent to the resolution (AGAINST)
1.	Ordinary Resolution to consider and adopt Balance Sheet, Statement of Profit & Loss, Cash Flow Statements together with Directors and Auditors report for the year ended March 31, 2017		
2.	Ordinary Resolution seeking approval for re-appointment of Director Smt Ruchi Agarwal (DIN:06942318), who retires by rotation and being eligible offers herself for reappointment.		
3.	Ordinary Resolution seeking approval for appointment of M/s Deepa Tekriwal & Associates, Chartered Accountants, (FRN: 328437E) as the Statutory Auditors of the Company for the period of five consecutive years commencing from the financial year 2017-2018 (subject to ratification at every AGM),		

Signed this day of 2017.

Signature of Shareholder

Signature of Proxy holder(s):

**Affix Re.1
 Revenue
 Stamp**

Notes:

- This form should be signed across the stamp as per specimen signature registered with the Company.
- This form of Proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the meeting.
- A proxy need not be a member of the Company.
- A person can act as proxy on behalf of members not exceeding fifty and holding in the aggregate not more than 10% of the total share capital of the Company carrying voting rights. A member holding more than 10% of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
- **This is only optional. Please put an 'x' in the appropriate column against the resolutions indicated in the Box. If you leave the 'For' or 'Against' column blank against any or all the resolutions, your Proxy will be entitled to vote in the manner as he/she thinks appropriate.
- Appointing a proxy does not prevent a member from attending the meeting in person if he so wishes.
- In the case of joint holders, the signature of any one holder will be sufficient, but names of all the joint holders should be stated.